



# COUSHATTA TRIBE

## OF LOUISIANA

Department of Social Services

February 23, 2021

Office of Child Care  
330 C ST SW, 4<sup>th</sup> Floor  
Washington, DC 20201

Dear OCC Director:

This letter describes how Coushatta Tribe of Louisiana plans to use the Child Care and Development Funds (CCDF) awarded under the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA). We understand that this description will be used for the purpose of informing the Office of Child Care, Administration for Children and Families and Congress how our Lead Agency anticipates using the funds to support the child care needs in our jurisdiction.

We plan to use CRRSA funds for activities in the following categories:

**1. Direct Services/Subsidies:**

- Provide child care assistance to qualified families residing with the Coushatta Tribe service area.

**2. Implementation of Virus Mitigation Policies and Practices:**

- Provide assistance to “family home” providers for the purpose of cleaning and sanitation (including disinfecting/cleaning supplies, personal protective equipment, hand soaps, hand sanitizers, masks)

**3. Grants or Assistance (Other than Subsidies) to Stabilize Child Care Providers:**

- Pay based on enrollment and not daily attendance
- The Coushatta Tribe will continue payments (hazard pay) to our child care learning center (for qualified families) that must keep their children enrolled in order to hold their positions during the pandemic closures.

**4. Assistance to Providers Not Participating in the Subsidy System Prior to the Pandemic:**

- The Coushatta Tribe of Louisiana does not currently have a center.

**5. Other:**

- The Coushatta Tribe Child Care Department has not determined how to use funds under this category (further guidance necessary).

The Coushatta Tribe of Louisiana will amend our CCDF plan as a result of activities implemented under CRRSA funding not currently described in the plan, within 60 days of implementation.

Sincerely,

/s/

Sara A. Sawyer  
Child Care Specialist  
Coushatta Tribe of Louisiana

cc: Gwendolyn Jones, Regional Program Manager, Office of Child Care, Region 6  
Joey Bishop, Program Specialist, Office of Child Care, Region 6

## **GENERAL INSTRUCTIONS**

**Overview:** All CCDF lead agencies (states, territories, and tribes- including 102-477 tribes) will submit a letter of approximately TWO pages describing how they plan to use the funds provided by CRRSA. The law requires reports to be submitted by February 25, 2021 (which is 60 days after enactment). Email letters to your RPM and address it to the Director. We expect to acknowledge receipt of reports, but do not have a formal approval process.

**Components:** Letters must cover the following categories that align with the requirements and recommendations included in CRRSA:

- *Direct Services (Subsidies);*
- *Implementation of Virus Mitigation Policies and Practices;*
- *Grants or Assistance (Other than Subsidies) to Stabilize Child Care Providers;*
- *Assistance to Providers Not Participating in the Subsidy System Prior to the Pandemic; and,*
- *Other.*

Lead agencies who have not yet determined how they will spend their CCDF CRRSA funds should indicate that and include a timeline and plan for deciding how they will be spent.

**Revisions:** These reports outline initial plans at the date of submission, but are not binding. Lead agencies may change how they plan to use their CCDF CRRSA funds after submitting their letters and do not have to submit a revised report. Those data will be collected through other means. Please keep in mind outcomes of CRRSA funded activities will be reported on, so ensure for data collection mechanisms prior to implementation of activities.